



BOY SCOUTS OF AMERICA  
THREE FIRES COUNCIL

# REPORTING UNIT SERVICE HOURS



Use this National BSA tool to help your Unit fulfill the Service Hours requirement for Journey to Excellence. Completing and reporting your service hours helps to support both your community and your local Council.

## Step 1

Visit service hours reporting website:  
<https://ServiceHours.Scouting.org/UI/Security/Login.aspx>

## Step 2

Click on “New Users Click Here” & Fill in each field with appropriate information for your Unit.

*Be sure to remember your username and password.*

## Step 3

Once your information is entered, click “Register”. Now log in and report your Unit’s service hours.