



2022 Recharter Plan

What is Recharter? Starting this year, every August through October, all units (packs, troops, and crews) are required to renew their membership with Scouting. Through this process, chartered organizations renew their partnership with the Three Fires Council. Youth and adult members update their information and pay their annual registration fee and council fee. Scout Life magazine subscriptions can also be renewed. A representative of each unit completes this process via an online system known as Internet Rechartering Portal.

Action Item 1 - Attend your District Roundtable Recharter Training in August

You will receive your recharter packet with details on how to successfully complete your unit recharter. Even if you have done recharter before, the expectation is that you attend this training.

August 1st – Internet Rechartering Portal opens, and units can begin.

Action Item 2- By Labor Day, Complete Steps 1 – 2 Online

Your unit's access code for internet recharter will be printed on your recharter packet. Use that code to log in as a "New User" in the online system and proceed to complete steps 1 – 2. This should only take 5 minutes. This will give you a current roster from the BSA's registration system. This also verifies that your access code is correct.

Action Item 3 - By September 15, Complete Steps 3 – 5 Online

Update your roster of members by removing those no longer involved with your unit. Add new youth and adults not currently registered. Collect applications for new unit members and the 2022 National Membership fees and Local Council fees:

Youth: \$132 (\$72 BSA Registration + \$60 Local Council Fee)

Adult: \$69 (\$45 BSA Registration + \$24 Local Council Fee)

National Charter Fee: \$75

Don't Forget: \$25 Joining Fee for New Youth Members not previously registered in BSA

At the end of the Internet Rechartering process (step 5), click the option to "Submit to Council", which electronically sends your completed recharter to our council staff. Now you **MUST** print out the entire Unit Charter Renewal Report Package, not the E-Z Form, to complete the process. If your Charter Renewal Report shows "Draft Mode," you must go back online to step 5 and click "Submit to Council."

Action Item 4 - By September 24, finalize recharter roster and collect missing items

If not signed electronically, the Institutional Head and Unit Leader must sign the recharter approving all adult and youth membership. Any missing items, such as applications, will be noted in red on the first page of the printed recharter and must be submitted with the recharter packet. The 2nd to last page of the recharter will give you a list of adults who need the additional disclosure & background check authorization form. Please submit the hard copy with the recharter.

Action Item 5 - By October 2, meet with a Unit Commissioner.

On or by October 2, meet with a Unit Commissioner to submit your completed recharter with all applications, signatures, additional disclosure & background check authorization forms, and payment. This may be done at your District turn-in. Districts will announce locations for turn in opportunities and to have questions answered.

